

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**April 11, 2016**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Gay, Councilman Grasso, Councilman Heritage, Supervisor Grattidge, Town Clerk Brenda Mills.

Excused: Councilman Hodgkins, Attorney Van Vranken

**APPROVAL OF MINUTES**

**RESOLUTION #85**

**Approval of Minutes**

Motion by Councilman Grasso  
Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on March 28, 2016.

Vote: All Ayes, No Nays. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ABSTRACT OF CLAIMS**

**RESOLUTION #86**

**Approval of Abstract of Claims**

Motion by Councilman Gay  
Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 107, voucher numbers 177-203 in the amount of \$296,800.72.

Vote: All Ayes, No Nays. **CARRIED**

**TOWN CLERK'S REPORT**

Town Clerk Brenda Mills reported that the Clerk's office took in \$495.00 for the month of March. \$443.00 was paid to the Supervisor's Office as revenue, and \$52.00 was paid to other Governmental agencies.

**RESOLUTION #87**

**Acceptance of the Town Clerk's Report**

Motion by Councilman Gay

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

**SUPERVISORS REPORT**

Assemblyman Tedisco's office has notified the Town that we will get the normal CHIPS money from the State for 2016, and will receive an additional \$24,811.27 as part of the PAVENY program.

Supervisor Grattidge confirmed that the Board had received the Financial Reports for the month.

(see Supervisor's financial report on next page)

**MONTHLY REPORT OF SUPERVISOR**

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March, 2016:

DATED: April 6, 2016

\_\_\_\_\_  
SUPERVISOR

	Balance 02/29/2016	Increases	Decreases	Balance 03/31/2016
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	11,259.26	78,877.32	67,838.75	22,297.83
CASH - SAVINGS	651,385.37	39,565.95	78,875.63	612,075.69
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	60,360.68	7.79	0.00	60,368.47
<b>TOTAL</b>	<b>723,605.31</b>	<b>118,451.06</b>	<b>146,714.38</b>	<b>695,341.99</b>
<b>DA HIGHWAY FUND</b>				
CASH - CHECKING	0.00	105,465.12	95,622.15	9,842.97
CASH - SAVINGS	14,304.26	64,926.49	105,465.12	-26,234.37
CASH, SPECIAL RESERVE	15,473.29	1.92	0.00	15,475.21
<b>TOTAL</b>	<b>29,777.55</b>	<b>170,393.53</b>	<b>201,087.27</b>	<b>-916.19</b>
<b>F WATER #1 FUND</b>				
CASH - CHECKING	66.50	25,433.15	23,608.18	1,891.47
CASH - SAVINGS	306,897.52	35.08	25,433.59	281,499.01
WATER SERIAL BOND	34,300.99	17,514.62	17,512.58	34,303.03
CASH, SPECIAL RESERVES	121,256.78	5.14	0.00	121,261.92
<b>TOTAL</b>	<b>462,521.79</b>	<b>42,987.99</b>	<b>66,554.35</b>	<b>438,955.43</b>
<b>SW WATER #2 FUND</b>				
CASH - CHECKING	0.00	189.27	126.18	63.09
CASH - SAVINGS	27,281.89	3.90	189.27	27,096.52
<b>TOTAL</b>	<b>27,281.89</b>	<b>193.17</b>	<b>315.45</b>	<b>27,159.61</b>
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	5,998.95	34,278.74	34,616.24	5,661.45
<b>TOTAL</b>	<b>5,998.95</b>	<b>34,278.74</b>	<b>34,616.24</b>	<b>5,661.45</b>
<b>H CAPITAL PROJECTS</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ALL FUNDS</b>	<b>1,249,185.49</b>	<b>366,304.49</b>	<b>449,287.69</b>	<b>1,166,202.29</b>

## **ANNOUNCEMENTS & COMMUNICATIONS**

Brush Pick-Up will begin the week of April 17<sup>th</sup>. Brush should be put curbside with limb ends facing the road. One pass through will be made through Town so all brush should be put out by the 17<sup>th</sup>. This pick-up is intended for removal of trimmings and storm related brush, and is not intended for tree removal.

Bulk-item pick-up will begin May 23<sup>rd</sup> by County Waste. The pile size is limited to 4x8x4 feet this year. More information is listed on the Town's website as well as in the newsletter being delivered this week.

The Town Board thanked Gadsden and Culpepper, a company located in Charlton and whose owners reside in Charlton, for generously donating the 27 dozen cemetery flags that will be used to decorate Veterans graves in the Charlton cemeteries. The Town Historian and students from BHBL schools spend a Saturday decorating the graves each spring.

Saratoga County will begin work on the Y-intersection of Charlton and Stage Roads during the first week of May. They will be converting the intersection to a T-intersection. The County will also continue the paving project on Swaggertown Road this summer. The section being paved is from Newman Road south to the county line.

The Board discussed a request from Ellie George on the Parks Committee to have 2 sugar maple trees planted by the volleyball courts in Elmer Smith Park. Supervisor Grattidge suggested that the Board do a site visit to the park. He also mentioned that there are a few sugar maple trees on the Town Hall property that may need to be moved and said possibly they could be moved to the park. Councilman Grasso noted that the best time to plant trees is in the fall. The Board took no action tonight.

## **DEPARTMENT & COMMITTEE REPORTS**

Zoning – In March there were 6 Building Permits issued with a total value of \$40,000.

Water - Councilman Gay said that Doug Flynn has begun assuming the daily operations of the water system and things seem to be running smoothly. Meter reading cards will be mailed at the end of this month.

Constables – In March, there were 28 patrols, 8 complaints, 5 911 calls, 2 accidents responded to, 1,864 miles traveled and 46 tickets issued.

Dog Control – In March, there were 5 complaints, 1 dog seized, 3 licensed dogs seized and returned to owners, 1 unlicensed dog seized and impounded, and 2 court appearance tickets were issued.

### Highway – **General Operations**

Patch holes around town on paved and dirt roads

Sand and plow roads

Trim trees and brush on Cook Rd and Western Ave

### **Equipment Repair**

Work on new grader to put in service

Work on new truck install new dump body, Fenders and Tool box

Mike Emerich said that he will need to purchase a radio for the new grader. The Highway garage roof is leaking in a few spots. The roof has a rubber coating, and may need to be patched or possibly have a new coating put on. There will be free mulch available for residents at the Highway garage.

ECC –The roadside clean-up is scheduled for April 23<sup>rd</sup> at 8 a.m. until noon, and the tree seedling give away will follow from noon until 1p.m. at the Highway garage.

Supervisor Grattidge said that in light of the Zika virus, the County is planning to purchase mosquito dunks and will distribute some to the Town. They will be available for residents for use in standing water. The Board may purchase additional dunks but no decision was made tonight.

**MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS**

**RESOLUTION #88**

**A resolution appointing Albert Smith as Chairman of the Town of Charlton Zoning Board of Appeals**

Motion by Councilman Grasso  
Seconded by Councilman Heritage

Roll Call: Councilman Gay: Aye, Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 88

April 11, 2016

**A RESOLUTION APPOINTING ALBERT SMITH  
AS CHAIRMAN OF THE TOWN OF CHARLTON  
ZONING BOARD OF APPEALS (ZBA)**

WHEREAS, the Town of Charlton Zoning Board of Appeals consists of five (5) members, all appointed by the Town Board by the Board’s organizational minutes as approved in January, 2016, and

WHEREAS, at the time of appointment of the five (5) members of the ZBA, there was no Chairman appointed for the 2016 calendar year, and

WHEREAS, representatives of the Town Board have spoken with currently appointed Board Member Albert Smith regarding his willingness to accept the responsibilities of Chairman for this Board, and

WHEREAS, Albert Smith has agreed to accept the responsibilities as Chairman of the ZBA for the 2016 calendar year.

NOW BE IT RESOLVED, that the Town Board of the Town of Charlton hereby appoints Albert Smith as Chairman of the Town Zoning Board of Appeals for the 2016 calendar year.

Moved by	Councilman Grasso	Voting:	Councilman Gay	Aye
			Councilman Grasso	Aye
Seconded by	Councilman Heritage		Councilman Heritage	Aye
			Councilman Hodgkins	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 11, 2016

\_\_\_\_\_  
Brenda Mills, Town Clerk

**RESOLUTION #89**

**A resolution for authorization of Inter-municipal Agreement with Town of Ballston**

Motion by Councilman Gay

Seconded by Councilman Grasso

Roll Call: Councilman Gay: Aye, Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 89

April 11, 2016

**A RESOLUTION APPROVING THE ANNUAL ACCOUNTING  
BY TOWN OFFICERS AND EMPLOYEES**

WHEREAS, pursuant to Section 123 of the New York State Town Law, each person who as a Town officer or employee received or disbursed any monies in the previous fiscal year, shall account with the Town Board for such monies and shall produce all supporting books, records, receipts, warrants, vouchers and cancelled checks or check images as authorized by Section 99-b of the General Municipal Law, and

WHEREAS, following a review by the members of the Town Board, it was determined that the information provided regarding the financial records for the Town of Charlton for the year 2015 are in proper order.

NOW BE IT RESOLVED, that the Town Board of the Town of Charlton hereby does accept and approve the audit information for fiscal year 2015.

Moved by	Councilman Gay	Voting:	Councilman Gay	Aye
			Councilman Grasso	Aye
Seconded by	Councilman Grasso		Councilman Heritage	Aye
			Councilman Hodgkins	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 11, 2016

\_\_\_\_\_  
Brenda Mills, Town Clerk

## **COUNCILMAN REPORTS**

Councilman Grasso said that the Planning Board met on March 21 and considered a 3 lot subdivision on Jolly Road. There will be a public hearing before final approval. There are 2 members of the Planning Board that will be attending training at the NY Planning Federation Conference.

Councilman Grasso acknowledged the Town Clerk's time and effort in putting together the newsletter.

Councilman Grasso said that the Manure Management Committee has circulated a new revised draft of the implementation procedures. Probably within a month, the draft will be presented to the Town Board for adoption.

Councilman Grasso said that the Town Board has been considering a cell antenna on the water tower. He and the Supervisor met with Verizon representatives last week, and reviewed additional information that the Town Board will be obtaining to assist in their review of the application. The information should be back to the Board within a month or two.

A public presentation by Saratoga Plan and Saratoga County Planning Board was held at the Charlton Town Hall on March 31<sup>st</sup> regarding "Farmland Conservation Options for Landowners". Approximately 10 people attended. It was a great presentation and there was a good question and answer time at the end. There are currently 3 Charlton landowners with pending grant applications at the State level.

## **PRIVILEGE OF THE FLOOR**

An unnamed BHBL student asked the Supervisor for an explanation of the "dunks" (mosquito dunks).

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk